



Los Angeles Unified School District

Maintenance & Operations

Technical Services Unit

Construction Management Training

February 13-March 26, 2008

(Wednesdays)

OEHS Training Rm, 20th Floor

10-11:30 am & 1:00-1:30 pm

TOPICS

Construction Management

(History + Construction Manager as a Professional)

Pre-Construction

(Designers, Managing Designs, Construction Reviews, DSA, ATU)

Public Works Projects

(General provisions, Public vs. Private construction, Formal bidding & B-letter bidding process, Documentations, Pre-Bid meetings, Awarding, NTPs)

Contract Administration

(General Conditions, Project Logs, RFCs, RFPs, CDs, COPs, Cos, Construction Negotiations, Shop Drawings & Submittals, Construction Scheduling)

Architect's & Engineer's

(Roles and Responsibilities)

Inspections

Claims (preparation & negotiations)

Close Out (substantial completion, release of retention, close outs, pay requests)